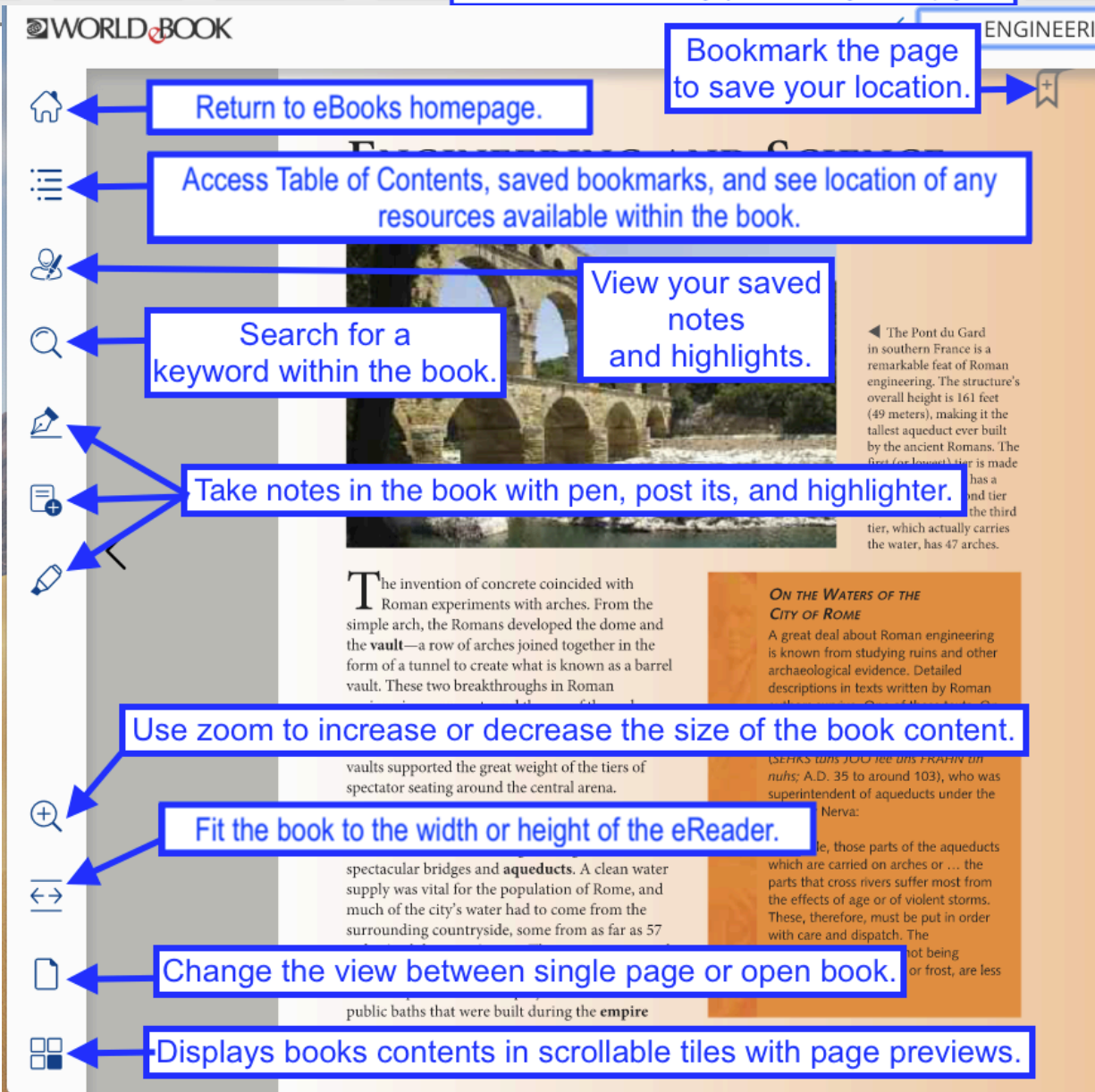
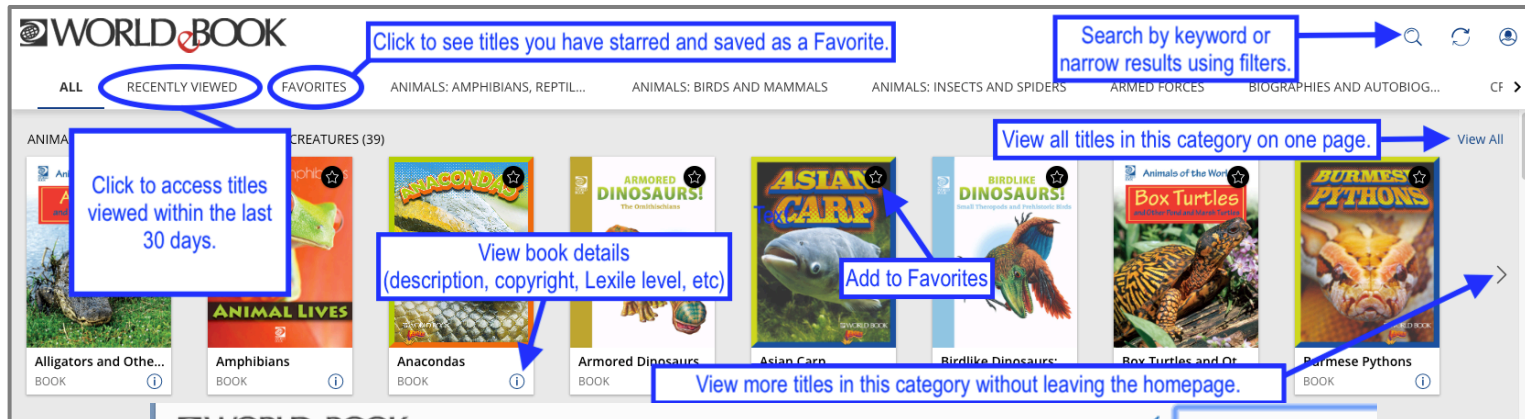


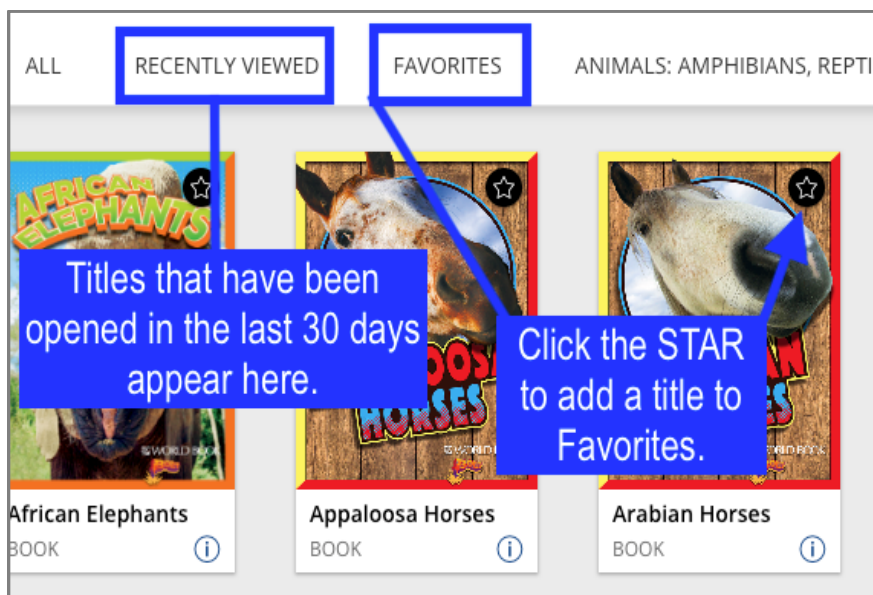
# WORLD BOOK eBooks How To

## Navigating the Home Page



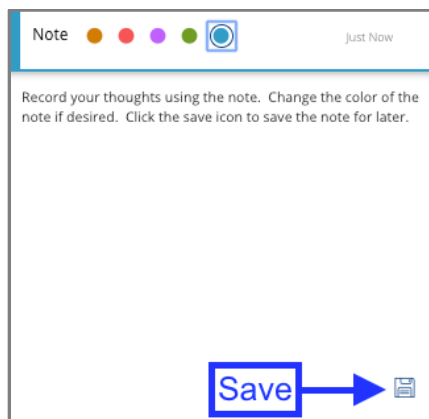
### How to save individual books to shelves

- Option 1: Open the book and it will automatically save to **Recently Added** for the next 30 days.
- Option 2. Click the **star** on a book cover to add it to **Favorites**. As long as a star is yellow, that book will appear in **Favorites**.



### How to save annotations

- Pen and highlights will save automatically.
- To save a note, click the save icon.



### How to save your location

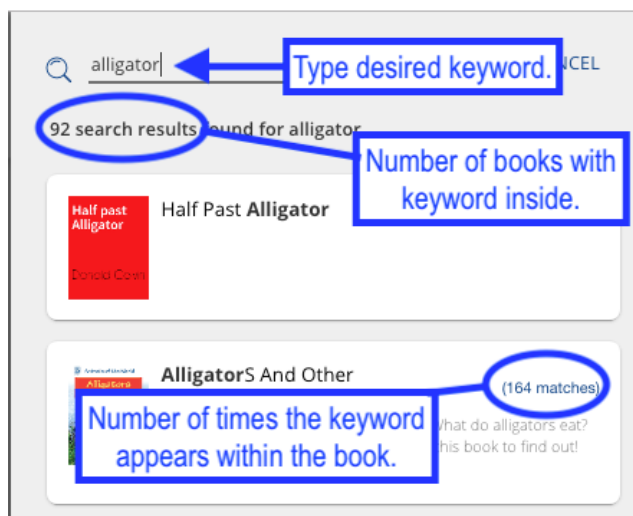
- Click the **bookmark icon** to mark this page as important and easily return to this location later.



**\*\*Note: You must be logged in to your eBooks account for anything on this page to save\*\***

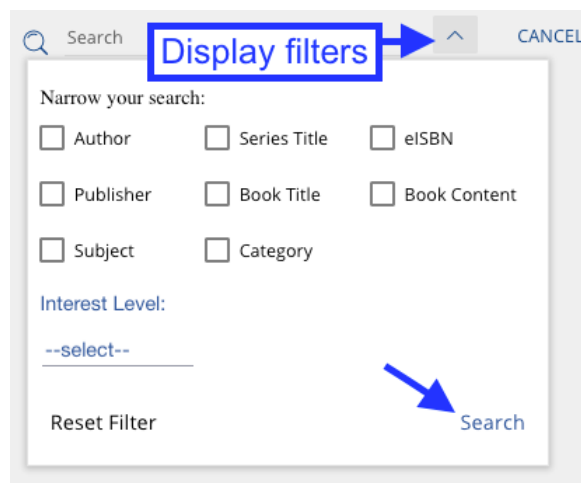
### How to search the library using keywords

1. Click the **magnifying glass**.
2. Type a keyword.
3. Hit **search**. This searches the entire text of all books within the library and populates results.



### How to search the library using filters.

1. Click the **magnifying glass** to open search.
2. Click the **up arrow** to reveal filters.
3. Select desired filters.
4. Click **search**. This searches the entire eBooks library for matching books or narrows down the existing search results.



### How to search for a word within a book

1. Open the book.
2. Click the magnifying glass icon in the tool bar.
3. Type the desired keyword in the search bar and hit enter.
4. This searches the entire book for the keyword and displays a list of locations where the word appears within the book.

