

To help you complete this worksheet, use the *Jobs to Do* book.



Accountant

An accountant is a person who helps people take care of _____. Accountants help big and small _____. They help families too. They help the people who keep _____, towns, and cities going. Some accountants work in _____ accounting companies. Others work in _____ companies. Some _____ their own accounting businesses.

Accounting dates back to the earliest known civilisations of the Middle _____ and Central _____. Skilled people called _____ did many of the accounting tasks.

Some accountants have a special _____.

It's a fact!

An accountant uses a _____ to fill out financial _____.

A _____ helps the accountant add up numbers.

